

# Salem Ancestry Days 2020 Event Submission

## CONTACT INFORMATION (NOT FOR PUBLICATION)

Contact Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

## EVENT INFORMATION (FOR PUBLICATION)

Host: \_\_\_\_\_

Host website: \_\_\_\_\_

Event Title: \_\_\_\_\_

Event description (40 words or less): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Event Date: \_\_\_\_\_ Reservations/ Tickets required? \_\_\_\_\_

Event Time (start): \_\_\_\_\_ Event Time (end): \_\_\_\_\_

Event location: \_\_\_\_\_ Ticket Fee (if any): \_\_\_\_\_

URL for online ticketing: \_\_\_\_\_

## EVENT TYPE:

- ☐ Creative / Art
- ☐ Film
- ☐ Lecture/Talk
- ☐ Museum
- ☐ Research / Instruction
- ☐ Open House (Circle one: Library, Museum, Archives)
- ☐ Tour
- ☐ Other: \_\_\_\_\_

## PLEASE CHECK ALL THAT APPLY TO YOUR EVENT:

- ☐ Wheelchair or stroller accessible
- ☐ Family-friendly (adults can bring their kids)
- ☐ Family programming (program is geared for kids)
- ☐ Parking available
- ☐ Restrooms available
- ☐ Self-guided



## SALEM ANCESTRY DAYS NOTES:

- If you have any questions, please contact Destination Salem at (978) 741-3252 or [scooper@salem.org](mailto:scooper@salem.org).
- Forms may be submitted via email to [brittany@salem.org](mailto:brittany@salem.org) or mailed to Destination Salem, PO Box 630, Salem, MA 01970.



Salem Ancestry Days is being created to make connections to the stories and heritage of families that have contributed to Salem over the past four centuries. Events will commemorate and celebrate Native American history, the Dorchester Company, Salem Witch Trials, Salem sea captains and supercargoes, Nathaniel Hawthorne, Nathaniel Bowditch, abolitionists, suffragists, the Great Salem Fire, Caroline Emmerton, Salem's immigrant families, and more!

## EVENT NOTES

Events must be scheduled between May 1- 4, 2020

Events need to commemorate connections to family stories in Salem, Massachusetts.

Events should highlight historic or contemporary connections to families who have lived in Salem.

Events will be accepted and posted on a rolling basis. The sooner an event is submitted, the more promotion the event will receive.

Event submissions can be emailed, with an image to be posted with the listing, to [brittany@salem.org](mailto:brittany@salem.org)

The form is also available online at <http://bit.ly/SADRegistration>.

Like and link to @SalemAncestry on Facebook and tag #SalemAncestry!

# Salem Ancestry Days 2020 Exhibitor Registration

## EXHIBITOR INFORMATION (NOT FOR PUBLICATION)

Contact Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

## EXHIBITOR INFORMATION (FOR PUBLICATION)

Exhibitor: \_\_\_\_\_

Exhibitor website: \_\_\_\_\_

Booth Description: \_\_\_\_\_

VS/MC/DS/AX Card #: \_\_\_\_\_ Exp: \_\_\_\_\_ CVV: \_\_\_\_\_

Dates (circle one): SATURDAY, MAY 2 SUNDAY, MAY 3 BOTH

Do you need electricity? YES NO Accommodations? YES NO  
*There is limited access to electricity. Access to electricity will be granted on a first come, first served basis. Exhibitors must provide their own extension cords.*

**Please include with this form accommodation requests & your company logo.**

Special Vendor Rate Accommodations: Superior Room at \$225 per night plus tax, inclusive of one table for the event.

## EXHIBITOR FAIR DETAILS & FINE PRINT

- Exhibitors will receive one 6' table and 2 chairs, provided by the Salem Waterfront Hotel. (Extra chairs, 8' tables, privacy dividers, extra lighting and/or space for equipment available upon request.)
- Table linens, drape, etc. can be rented. (White tabletop cover is included.)
- Exhibitors should have at least one person at the booth at all times.
- Exhibitors must be set up and ready for customers by opening on both days: 10:00 AM on Saturday and 11:00 AM on Sunday and must be present for the duration of the show. The space is accessible beginning at 7 am.
- Displays may not be attached to the walls of the Salem Waterfront Hotel. Any damage caused are the responsibility of the exhibitor.
- Displays must be broken down and removed immediately after the show.
- Destination Salem and the Salem Waterfront Hotel are not responsible for any injuries sustained during loading and unloading of vendor wares.
- If the exhibitor is selling merchandise, ensure that all items for sale are legal and have any licenses, permits, identification numbers, or approvals under federal, state or local law applicable at its sole expense.
- Items may be left in the vendor space (locked nightly) however the Salem Waterfront Hotel and Destination Salem are not responsible for any vendor's property that is lost, stolen or damaged.



The Salem Waterfront Hotel & Suites will be hosting a Vendor Fair during Salem Ancestry Weekend. This will be the event headquarters for the weekend.

## EXHIBITOR FAIR TIMES

Saturday, May 2, 10AM – 5PM  
Sunday, May 3, 11AM – 4PM

## EXHIBITOR FAIR COSTS

Saturday: \$100 per 6' table  
Sunday: \$75 per 6' table  
Both Days: \$150 per 6' table

## EXHIBITOR REGISTRATION DEADLINE

April 17, 2020

## EXHIBITOR FAIR DETAILS

Exhibitors should be related to genealogy, the immigrant experience, and/or Salem history in some way.

Destination Salem and the Salem Ancestry Committee reserve the right to refuse exhibitors for any reason.

@SalemAncestry #SalemAncestry  
SalemAncestry.org

**Please send completed form by  
April 17, 2020 to:**

**Ryan Miller, General Manager  
Salem Waterfront Hotel & Suites  
225 Derby Street  
Salem, MA 01970**

**(978) 619-1140  
rmiller@salemwaterfronthotel.com**